



*Meeting (No)*      **Finance & Administration Committee (5)**  
*Time & Date*      **6pm Tuesday 17<sup>th</sup> February 2026**  
*Place*                **Neston Town Hall**  
*Document*          **Agenda**

The following members of Neston Town Council's Finance & Administration Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 17<sup>th</sup> February 2026** at Neston Town Hall, commencing at **6pm** for the purpose of transacting the business as listed below.

**Cllrs: C. Braithwaite, S. Davies, S. Hudspeth, S. Jones, P. Kynaston, D. Ruscoe and P. Doughty.**

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 11<sup>th</sup> February 2026

Zoë Dean  
 Locum Chief Officer  
 Neston Town Council

AGENDA		
<b>PART 1: Items to be considered in the presence of the press and public</b>		
<b>35</b>	<b>Apologies for Absence</b>	
	To receive and consider acceptance of reasons for absence and to note any other absence.	
<b>36</b>	<b>Declarations of Interest</b>	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
<b>37</b>	<b>Public Participation</b> (maximum of three minutes per person)	
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.	
		<b>Papers</b>
<b>38</b>	<b>Minutes of the Last Meeting</b>	
	To accept and sign the minutes from the Finance & Administration Committee meeting held on 09/12/25.	FA5/38
<b>39</b>	<b>Committee Budgets Month 10</b>	
	To receive the Committee budget statement and Earmarked Reserves report.	FA5/39(i) FA5/39(ii)

<b>40</b>	<b>Finance</b>	
a	To approve expenditure of £95,239.30 net from the Council's current account authorised by the RFO from 01/11/25 to 31/01/2026, and Equals card payment of £1,667.50 net from 01/11/25 to 31/01/26.	FA5/40a
b	To note the current account income of £15,730.26 net from 01/11/25 to 31/01/26.	FA5/40b
c	To agree the reconciliation of the Council's three bank accounts to 31/01/26.	FA5/40c
<b>41</b>	<b>Interim Internal Audit</b>	
a	To receive the interim internal audit report 2025/2026	FA5/41a
b	To note and agree to implement the actions from the report in a timely manner.	
<b>42</b>	<b>RBS Year-End Closedown Package</b>	
a	To receive a report from the RFO regarding the RBS Year-End Closedown.	FA5/42a
b	To agree a suitable package bundle and fixed term for Year-End services.	
<b>43</b>	<b>ICT Breakdown</b>	
	To receive the ICT breakdown report from July–December 2025.	FA5/43
<b>44</b>	<b>Proposal from the Market &amp; Town Hall Committee</b>	
a	To note the Stage Project Report [10/02/26 MT4/54c] for background information.	FA5/44a
b	To approve that a request is made to Full Council, via the Finance and Administration Committee, for the sum of £5,000 from the Special Project Fund, to enable stage area improvements to go ahead early in the 2026/27 financial year.	
<b>45</b>	<b>Date of Next Meeting</b>	
	To note that the next scheduled meeting will held be on 21/04/2026 at 6pm.	
<b>46</b>	<b>Exclusion of the Press and Public</b>	
	To consider that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.	
<b>PART 2: Items to be considered in the absence of the press and public</b>		
<b>47</b>	<b>ICT SLA</b>	
	To approve the draft ICT SLA with effect from 1 <sup>st</sup> April 2026.	FA5/47
<b>48</b>	<b>Council Banking Update</b>	
	To receive an update from the Locum Chief Officer.	